



Practice Support Services

Risk Management Education Program

January to June 2020

13th Annual

One Day Claims Prevention Seminar

6 March 2020 | Rydges World Square, Sydney

The 2020 One Day Claims Prevention seminar will address emerging and current risks in law practices as evidenced by Lawcover claims over the past 12 months.

\$250 per person (inc GST)

Who should attend?

Designed specifically for solicitors from sole practices and law practices of up to 10 partners / directors. Experienced administration support staff would also benefit from attending.

Lawcover's annual One Day Claims Prevention Seminar is recognised by the profession for its relevance, interest and great value.

Reasons to attend:

- ✓ Interesting and relevant program
- ✓ 6 CPD units for solicitors
- ✓ Rule 6 compliance
- ✓ Maintenance event for premium discount eligibility*
- ✓ Includes morning tea, lunch and refreshments
- ✓ Valet parking at Rydges Hotel for \$45 all day
(via main entrance on 389 Pitt St, Sydney)

*For more information about premium discounts, visit lawcover.com.au/practice-support-services

Please register early as this seminar is always a sellout event!



"A very high quality seminar – every speaker was excellent with superb content. Really appreciate the reasonable cost."

HOW TO REGISTER:



Online: lawcover.com.au/events



Phone: (02) 9286 8877

13th Annual - One Day Claims Prevention Seminar Program

Friday, **6th March 2020**, Rydges World Square, 389 Pitt Street, Sydney

8.00 am **Registration & Coffee**

9.00 am **Welcome and Lawcover Update**
Michael Halliday, CEO and **Kerrie Lalich**, COO, Lawcover

9.20 am **Claims, Claims and More Claims**
Claims and cases roundup covering all fields of law
Kerry Stewart, Solicitor, Stewart Mediations
Peter Moran, Partner, Colin Biggers & Paisley

10.20 am **Dabbling in Family Law – Risk Areas for General Practitioners**
Child support, super splitting, BFA's, caveats and more
Kristy Nunn, Director - Disputes, Claims and Litigation, Mullane & Lindsay
Mark Sullivan, Director - Separation, Family and Relationships, Mullane & Lindsay

11.00 am **Morning Tea**

11.30 am **Litigators Liabilities**
When, where and how it goes wrong
Melissa Fenton, Partner, Colin Biggers & Paisley

12.30 pm **Lessons from Cyber Space**
Cyber claims and traps
Elissa Baxter, General Counsel and Head of Legal and Compliance, Lawcover
Keith Bethlehem, Partner, Colin Biggers & Paisley

1.15 pm **Lunch**

2.15 pm **Powers of Attorney – The Good, the Bad and the Ugly**
A growing area of claims?
Jen McMillan, Legal Risk Manager, Lawcover
Accredited Specialist in Wills & Estates

4.00 pm **Close**

Risk Management Workshops

Lawcover's Risk Management Education Program consists of a series of interactive workshops designed to assist a law practice in reducing its exposure to claims prone situations and enhance the quality of legal services delivered. During the workshops participants review and re-evaluate their practice processes through case studies and the sharing of information with other practitioners.

\$325 per person (inc GST)

Principals workshops

1. All about the Client
2. All about the Matter
3. All about the Communication
4. All about the Business
5. All about the Dollar

Reasons to attend:

- ✓ Enhances your overall practice management and profitability
- ✓ 4 hour duration (9:00am-1:00pm)
- ✓ 4 CPD units for solicitors per workshop
- ✓ Rule 6 compliance
- ✓ Premium discount eligibility*
- ✓ Includes morning tea

*For more information about premium discounts, visit lawcover.com.au/practice-support-services

SPECIAL OFFER

5 workshops for \$1,000

Register for all 5 Principals Workshops at the same time and pay just \$1,000 (inc GST), normally \$325 each.

Lawcover's workshops are delivered extensively throughout NSW including Sydney CBD, metropolitan areas, coastal and rural NSW, as well as the ACT and interstate. Should you be interested in having workshops delivered in your region, please contact us on (02) 9286 8877.



"Very informative and engaging. Highlighted a number of areas for improvement in my practice. I wish I did these years ago."

HOW TO REGISTER:



Online: lawcover.com.au/events



Phone: (02) 9286 8877

Is your team risk aware?

When it comes to risk management it's as much about your team as it is about you.

Specifically designed workshops for employed solicitors and support staff which examine challenges unique to their role, how risk relates to them and what they can do to manage it.

\$100 per person (inc GST)

Solicitors Workshop

For solicitors and experienced paralegals, this practical half day workshop examines the challenges and risks that are unique to these individuals within a law practice.

Topics covered:

- Causal and contributing factors to claims
- The effect of claims on the individual, law practice and the profession
- Recognising, preventing and identifying risk areas
- Communication, engagement and client relationships

Support Staff Workshop

For support staff, this practical half day workshop examines the role of support staff in managing risk, how risk relates to the individual, common traps and practical tips.

Topics covered:

- Dealing with solicitors and clients
- Document creation and management
- File maintenance and office systems

SPECIAL OFFER

Book 2 employees and the rest attend free

Special group discount only applies when more than 2 employees from the same law practice register.

Reasons to attend:

- ✓ 4 hour duration (9:00am-1:00pm)
- ✓ 4 CPD units for solicitors
- ✓ Certificate of Attendance for Support Staff
- ✓ Includes morning tea



"Gave me a better understanding of what systems should and need to be in place for consistency throughout the support staff and to work better with your solicitor."

HOW TO REGISTER:



Online: lawcover.com.au/events



Phone: (02) 9286 8877

Claims Prevention Roadshows

Lawcover's Claims Prevention Roadshows provide the opportunity for every solicitor across NSW to access face to face risk management education.

\$60 per person (inc GST)

2020 Roadshow topic:

Tales from Lawcover's "War-Story" Chest

The claims illustrated are across all areas of law

Presented by

Peter Moran, Partner, Colin Biggers & Paisley
Kerry Stewart, Solicitor, Stewart Mediations

Reasons to attend:

- ✓ Current and relatable
- ✓ 3 CPD units for solicitors
- ✓ Rule 6 compliance
- ✓ Succinct three-hour sessions
- ✓ Maintenance event for premium discount eligibility*
- ✓ Morning tea or working lunch provided



"Interesting and eye-opening as usual. Real world discussion of claim issues and topics."

*For more information about premium discounts, visit lawcover.com.au/practice-support-services

Locations and dates:

Wagga Wagga

Mecure Wagga Wagga
Friday, 7 February | 9:00am to 12:00pm

Ballina

Ramada Hotel, Ballina
Friday, 21 February | 9:00am to 12:00pm

Newcastle

Harbourview Newcastle
Friday, 13 March | 11:00am to 2:00pm

Tamworth

West Tamworth Leagues Club
Friday, 27 March | 9:00am to 12:00pm

GyMEA

Tradies Event Centre, GyMEA
Friday, 15 May | 11:00am to 2:00pm

HOW TO REGISTER:

- Online: lawcover.com.au/events
- Phone: (02) 9286 8877

Risk Briefings

Learn what, where and why claims occur, common traps and pitfalls specific to each area of law and how these can be prevented, in Lawcover's two hour Risk Briefings.

\$75 per person (inc GST)

Risk Briefing topics include traps in:

- **Costs**
Anna Cox, Principal Solicitor at Helping Hand Legal
- **Family Law**
Jackie Jones, Solicitor/Clinical Practitioner, UTS, Accredited Specialist in Family Law
- **Litigation**
Melissa Fenton, Partner, Colin Biggers & Paisley
- **Property: Conveyancing**
Mike Devitt, Solicitor and Accredited Specialist in Property Law
- **Property: Mortgages & Leases**
Mike Devitt, Solicitor and Accredited Specialist in Property Law
- **Sale and Purchase of Business**
Mike Devitt, Solicitor and Accredited Specialist in Property Law
- **Wills and Estates**
Jen McMillan, Legal Risk Manager, Lawcover and Accredited Specialist in Wills & Estates

Location:

Chartered Accountants,
33 Erskine St, Sydney

Reasons to attend:

- ✓ Represents great value
- ✓ 2 CPD units for solicitors
- ✓ Rule 6 compliance
- ✓ Maintenance event for premium discount eligibility*



"Very informative. A complete eye opener regarding risks. Will be hurrying back to my office to put systems in place to avoid problems."

*For more information about premium discounts, visit lawcover.com.au/practice-support-services

HOW TO REGISTER:



Online: lawcover.com.au/events



Phone: (02) 9286 8877

2020 Calendar

HOW TO REGISTER:



Online: lawcover.com.au/events



Phone: (02) 9286 8877

(CA - Chartered Accountants, 33 Erskine St, SYDNEY)

February

3	Principals Workshop 1: All about the Client	9:00am - 1:00pm	Sydney (CA)	\$325
4	Principals Workshop 2: All about the Matter	9:00am - 1:00pm	Sydney (CA)	\$325
5	Principals Workshop 3: All about the Communication	9:00am - 1:00pm	Sydney (CA)	\$325
6	Principals Workshop 4: All about the Business	9:00am - 1:00pm	Sydney (CA)	\$325
7	Principals Workshop 5: All about the Dollar	9:00am - 1:00pm	Sydney (CA)	\$325
7	Claims Prevention Roadshow: Wagga Wagga	9:00am - 12:00pm	Mercure, Wagga Wagga	\$60
11	Risk Briefing - Traps in Sale and Purchase of Business	11:00am - 1:00pm	Sydney (CA)	\$75
12	Solicitors Workshop	9:00am - 1:00pm	Sydney (CA)	\$100
13	Risk Briefing - Traps in Property: Mortgages & Leases	9:00am - 11:00am	Sydney (CA)	\$75
14	Support Staff Workshop	9:00am - 1:00pm	Sydney (CA)	\$100
18	Principals Workshop 2: All about the Matter	9:00am - 1:00pm	Sydney (CA)	\$325
19	Principals Workshop 1: All about the Client	9:00am - 1:00pm	Sydney (CA)	\$325
21	Claims Prevention Roadshow: Ballina	9:00am - 12:00pm	Ramada Hotel, Ballina	\$60
25	Principals Workshop 3: All about the Communication	9:00am - 1:00pm	Sydney (CA)	\$325
26	Principals Workshop 4: All about the Business	9:00am - 1:00pm	Sydney (CA)	\$325
28	Risk Briefing - Traps in Litigation	9:00am - 11:00am	Sydney (CA)	\$75

March

3	Principals Workshop 5: All about the Dollar	9:00am - 1:00pm	Sydney (CA)	\$325
6	One Day Claims Prevention Seminar	9:00am - 4:00pm	Rydges World Square, Sydney	\$250
11	Risk Briefing - Traps in Wills and Estates	9:00am - 11:00am	Sydney (CA)	\$75
13	Claims Prevention Roadshow: Newcastle	11:00am - 2:00pm	Harbourview, Newcastle	\$60
17	Principals Workshop 1: All about the Client	9:00am - 1:00pm	Sydney (CA)	\$325
18	Principals Workshop 2: All about the Matter	9:00am - 1:00pm	Sydney (CA)	\$325
19	Risk Briefing - Traps in Costs	9:00am - 11:00am	Sydney (CA)	\$75
20	Solicitors Workshop	9:00am - 1:00pm	Sydney (CA)	\$100
23	Principals Workshop 3: All about the Communication	9:00am - 1:00pm	Sydney (CA)	\$325
24	Principals Workshop 4: All about the Business	9:00am - 1:00pm	Sydney (CA)	\$325
25	Principals Workshop 5: All about the Dollar	9:00am - 1:00pm	Sydney (CA)	\$325
26	Risk Briefing - Traps in Property: Conveyancing	11:00am - 1:00pm	Sydney (CA)	\$75
27	Claims Prevention Roadshow: Tamworth	9:00am - 12:00pm	West Tamworth Leagues Club	\$60

April

1	Principals Workshop 2: All about the Matter	9:00am - 1:00pm	Sydney (CA)	\$325
2	Principals Workshop 1: All about the Client	9:00am - 1:00pm	Sydney (CA)	\$325
7	Principals Workshop 4: All about the Business	9:00am - 1:00pm	Sydney (CA)	\$325
8	Principals Workshop 3: All about the Communication	9:00am - 1:00pm	Sydney (CA)	\$325
9	Principals Workshop 5: All about the Dollar	9:00am - 1:00pm	Sydney (CA)	\$325

May

5	Principals Workshop 1: All about the Client	9:00am - 1:00pm	Sydney (CA)	\$325
7	Principals Workshop 2: All about the Matter	9:00am - 1:00pm	Sydney (CA)	\$325
8	Principals Workshop 5: All about the Dollar	9:00am - 1:00pm	Sydney (CA)	\$325
12	Principals Workshop 3: All about the Communication	9:00am - 1:00pm	Sydney (CA)	\$325
13	Principals Workshop 4: All about the Business	9:00am - 1:00pm	Sydney (CA)	\$325
15	Risk Briefing - Traps in Family Law	9:00am - 11:00am	Sydney (CA)	\$75
15	Claims Prevention Roadshow: Gympie	11:00am - 2:00pm	Tradies Events Centre	\$60